

International Neuropsychological Society
Board of Governors Meeting
July 1, 2008
Buenos Aires, Argentina

Members Present: Meryl Butters, Gordon Chelune, Michael Corballis, Christopher Filley, Jack Fletcher, Grant Iverson, Catherine Mateer, Robin Morris, Stephen Rao, Bob Bornstein (ex-officio)

Regrets: Anna Basso, Agnes Chan, David Loring, George Prigatano, Andrew Saykin

1. Call to Order

President Jack Fletcher called the meeting or order at 2:10 pm.

2. President's Report and Welcome

President Fletcher welcomed Drs. Steve Rao (President-Elect), Grant Iverson, and Christopher Filley to their first meeting as elected members of the Board. He also acknowledged Dr. Anna Basso, another new Board member who was unable to attend the meeting.

As a follow-up to the last meeting of the Board, President Fletcher announced the creation of three new committees.

An Executive Secretary Committee has been appointed to evaluate and make recommendations with respect to the INS management system, and for the purpose of planning Bob Bornstein's replacement when he retires in five years. The committee will be chaired by Dr. Leslie Gonzales Rothi, and include Drs. Ken Adams, Stacey Raymer, Russ Bauer, and Jack Fletcher.

A History and Archives Committee has been established to review the records of the society, talk with senior members, and review photos and written archive material to establish an accurate history of the society. The committee will be chaired by Dr. Dawn Bowers, and include Drs. Lou Costa and Tony Stringer.

A Membership Committee has been established to enhance membership across the major disciplines, including neuropsychology, behavioral

neurology, neuropsychiatry, and cognitive neuroscience. It will be chaired by Dr. Meryl Butters and include Dr. David Loring among others. Dr. Butters requested permission to broaden the committee to include individuals who used to, but no longer, belong to the society, as well as some individuals who have strong related interests but who have never been members. The Board agreed. Dr. Butters will develop a list of potential individuals to engage and bring it forward to the next meeting of the Board.

A Summer Institute Committee will make recommendations regarding continued support for and funding of the Vivien Smith Advanced Studies Summer Institute. This month long institute has been held in Greece in the summer. It drew students and faculty from around the world, and resulted in several books on the proceedings which were published by Cambridge. Unfortunately, the Foundation that had been funding the costs of the institute has discontinued its support of the institute. The committee will work to find alternative ways to fund the institute. It will be chaired by Dr. Andy Papanicolaou, and include Drs. Michael Corballis, Jose Leon Carrion, Ed Helm, and Linas Bieliauskas.

Dr. Fletcher indicated that he and Dr. Bornstein plan to attend the European Federation of Neuropsychological Societies (EFNS), to be held in Edinburgh in September 2008, to talk about areas and initiatives of mutual interest. They will talk with the EFNS, which will likely compete with INS for non-North American members, about providing access to JINS to their members at a reduced rate. The Society currently pays \$48/person for the journal and that rate might be passed on to members of EFNS. They also want to encourage EFNS members to submit to JINS and to explore giving access to EFNS members to INS meetings at a member rate.

3. Review of Minutes

The minutes from the Board Meeting held in Waikoloa, Hawaii in February 2008 were approved subject to one minor correction.

4. Treasurer Report

Dr. Gordon Chelune, in his first meeting as Treasurer, reported that the transition of the Treasurer's office from Dr. Bigler's office is going extremely well, and he praised Susan Wheatley's bookkeeping and organizational support. The office is currently going through the regular

audit process, and Susan is pleased with the new accountant. They are continuing the transition to fully electronic record keeping for the society's finances.

Dr. Chelune provided a Treasurer's report (pp 19-21 of the meeting docket). At the meeting, he provided a report on the breakdown of meeting expenses and income for the Hawaii meeting. There were losses from that meeting of just over \$26,000 US. The loss was due in part to the cost of printing and shipping the meeting abstract book, which was substantially more expensive than anticipated. There were also additional expenses due to covering travel costs for the 11 winners of the Lifetime Achievement Awards who received their awards at the meeting.

Costs of producing, printing and shipping the abstract book have consistently been high – over \$34,000 for the Hawaii meeting and almost \$13,000 for the meeting in St. Louis. For the Buenos Aires meeting, a decision was made to reduce costs by only printing the schedule of meeting events, the names of presenters and titles, but no abstracts. A discussion was held with respect to the pros and cons of continuing to print program abstracts given that they are provided on-line prior to the meeting and also archived on-line by JINS after the meeting in a downloadable pdf format that can be referenced. Pros included the fact that many members, and particularly students, value a tangible published book. Cons included the substantial and increasing monetary costs as well as the ecological costs and sustainability issues of production and transportation. It was noted that several other similar societies have gone to only electronic meeting abstracts and that many journals are moving to electronic publishing.

Motion: *That abstracts for both annual meetings be provided as downloadable pdf files from the INS website, and that the society discontinue production of the abstract book effective immediately (a meeting schedule would be printed and available at the meetings). (Rao/Chelune)*

Passed unanimously

It was agreed that a notice of this change should go out to the members of the society well before the meeting, and that abstracts should be available to be downloaded from the INS website at least two weeks prior to the

meetings. There was consideration of having a CD of the abstracts burned at the meeting for those who wish for a nominal fee of \$5-10.

The Treasurer (Chelune) then turned to a new proposed Travel Policy for INS Board Members (p 21 of the docket) based on discussions from the last meeting of the Board. The new policy would move away from a specified amount per year to reimbursement of actual expenses. Under the new policy, reimbursement would include coach airfare, accommodation for two nights, and \$50 per day for three days to offset other expenses. If the travel is not direct (e.g., includes a third location), published information should be provided on what direct airfare costs would have been and this is what would be reimbursed. It was decided that accommodation costs would be reimbursed for actual expenses 'up to' the highest rate of a standard room at the conference hotel for two nights lodging. Finally submission of receipts and the reimbursement request should be done within 45 days of the meeting.

Motion: *That the Travel Policy for INS Board Members presented by Dr. Chelune be accepted as amended (see attached revised policy) (Butters/Corballis)*

Passed unanimously

The Treasurer brought up another issue with respect to whether the amount of funds that committees can rollover should be increased and/or be allowed for just one year, rather than allow ongoing accumulation of funds over years with eventual capture if the funds are not used. A discussion followed resulting in the following motion.

Motion: *That the society cap carry forward of funds allotted to committees, including the journal, at one year only (Butters/Rao)*

Passed unanimously

Finally, the Treasurer indicated that one CD had been held out from reinvestment, as the society has not yet billed for annual dues and there was less than normal revenue from the last meeting.

5. Executive Secretary Report

Membership Update: Dr. Bob Bornstein, Executive Secretary, reported that the membership of INS is now just above 5000 (though some members who have not paid dues may not have been deleted as yet). The rate of growth has slowed somewhat overall, though the rate of growth of members from outside North America continues to be slightly higher than from within North America. Twenty-five percent of new members are from outside North America.

Update on media options: Based on discussions at the last meeting of the Board, Dr. Bornstein is investigating the potential for captive video streaming for some of the CE events at the Atlanta meeting.

Committee Reports

6. Program Committee

Buenos Aires July 2008: Drs. Marina Drake and Robin Morris, Co-chairs of the Buenos Aires Program Committee, submitted a report included on pp. 23-25 of the docket. They reported that over 600 papers had been submitted. There was worldwide representation, but the response from South American was particularly strong with over 300 from Argentina, over 200 from Brazil and over 100 submitted from Uruguay. As of the time of the meeting, there had been over 900 registrations.

The program included 4 workshops (though one had to be cancelled due to a family emergency on the part of the workshop presenter), 5 invited plenary addresses, 31 symposia, 2 invited symposia, 7 paper sessions and 5 poster sessions. A Welcome reception will be held on July 2, and INS and SONEPSA Board Members and invited speakers are invited to an evening reception on July 4 at INECO.

President Fletcher thanked Drs. Drake and Morris on behalf of the Board for their hard work in preparing the program and promoting the meeting within South America.

Atlanta, Georgia, February 2009: Dr. Fletcher reported for the Atlanta Program Chair, Dr. Paul Cirino. He provided a list of members of the program committee (p 26) and indicated that planning for the meeting has been very active. The theme for the meeting is *Lifespan Neuropsychology: Transdisciplinary Issues and New Horizons*. A number of speakers have

already agreed to participate. A symposium in the format of a debate has been scheduled in the area of learning disabilities and special education. The abstract submission site is open now and until September 3rd.

7. Continuing Education

Dr. Jennifer Manley, CE Director, provided a detailed report to the Board (pp 27-30). She reported that CE sessions in Buenos Aires appear to be well subscribed. One workshop on dementia had to be cancelled due to a family emergency. Participants who had signed up were emailed and given the option to take another workshop or be reimbursed for the cost. All of the workshop materials were translated into Spanish, a difficult, expensive and time-consuming task, which Dr. Manley indicated she would not recommend doing in the future. She expressed thanks and appreciation to all of the individuals who assisted with the translations, including Celiane Rey-Casserly, Mariana Cherner, Tedd Judd, Monica Rivera-Mindt, and Lenny Cedano who is on Dr. Manley's staff. All sessions of the meeting in Buenos Aires will have simultaneous interpretation.

With respect to the Atlanta meeting, many of the invited speakers were also invited to present workshops. Seventeen courses are confirmed as of June, and 28-30 workshops are planned.

The CE program for the 2009 Mid-Year meeting in Helsinki Finland is close to complete, with four workshops planned.

Dr. Manley indicated that she is exploring the potential to implement an on-line course evaluation system which would make data entry easier and increase anonymity of participants. Bob Bornstein indicated that this should be easy to do and suggested that a system potentially could be available by the time of the Atlanta meeting.

Dr. Manley indicated that the 4 year application to provide approved CE credit through the APA is due and will be submitted shortly.

Dr. Manley also indicated that she has been exploring the potential for awarding CE credit for reading JINS articles. The American Academy of Clinical Neuropsychology (AACN) does award credit for reading selected articles in *The Clinical Neuropsychologist*. Participants receive 1-2 CE credits for achieving at least 75% on an on-line test at a cost of \$20 US. The

one time fee to establish a similar program with the provider they use would be \$2000, and the annual fee would be \$1800. It was suggested that critical reviews coming out in JINS would be ideal for this purpose, though authors would need to be extended the courtesy of letting them know their article was selected. It was agreed that Dr. Manley would survey the membership of INS to determine if this is a service that members would see as positive and utilize. It was also suggested that use of the service could be broadened beyond the INS membership. Other potential advantages would be a revenue stream to the society and increased profile for the journal. Dr. Manley agreed to bring survey results and a projected budget to the next meeting of the Board.

President Fletcher acknowledged the significant effort that goes into running the society's CE program and expressed his appreciation to Dr. Manley and her committee for their hard work.

8. International Liaison Committee

Bernice Marcopulos, Chair of the International Liaison Committee, submitted a detailed report on the activities of the International Liaison Committee (pp 36-42). Over the last six months, the ILC has focused on producing the winter-spring issue of INSNET, expanding on-line International Neuropsychological Conferences listings, expanding the Cross-cultural Referrals database, translating more web pages, adding organizations to the Regional Societies database (six new societies have been added), and developing guidelines and plans for administering the Charles Matthews Support Fund for continuing education and video conferences in non-North American regions.

Dr. Marcopulos indicated that the Research and Editing Consultant Program is going very well, as is the Book and Journal Depository program. The ILC website is expanding and getting lots of hits, and she expressed thanks for support in translating the website into Spanish.

Dr. Marcopulos will be ending her second term as Chair of the Committee at the Atlanta meeting. Several individuals have expressed interest in the role and she has forwarded their names to the President. President Fletcher acknowledged that the need to replace Dr. Marcopulos is urgent and that nominations for a new Chair of the committee are being organized.

Dr. Helen Haanes will also be stepping down as INSNET Editor, and a new editor will need to be identified.

President Fletcher expressed thanks on behalf of the INS Board to Dr. Marcopulos for her long service and the excellent job she has done as Chair of the ILC.

9. Awards Committee

Bob Heaton, Chair of the Awards Committee, reported that 11 individuals had received the new Distinguished Career Award at the meeting in Hawaii in February 2008. Two additional recipients, Drs. Dirk Bakker and Elizabeth Warrington, have been invited to Atlanta and will be at the meeting to receive their awards next February.

A request for nominations for either Mid-career or Career Awards has gone out to the membership. It is anticipated that there would be no more than one of these major awards at a single meeting.

Three awards will be presented at the current meeting in Buenos Aires: Kimberly Rogers, Mt. Sinai School of Medicine will receive the Rennick Award; Agustin Ibanez, post doctoral fellow at Heidelberg University, will receive the Butters Award, and Marianna Banassi-Werke, Universidad Federal de Sao Paulo, will receive the Cermak Award.

10. Publications Committee

Sureyya Dikmen, Chair of the Publications Committee, provided a written report to the Board in advance of the meeting (pp 44-51 of the docket). Dr. Dikmen indicated that Dr. Haaland has just one more year in her five-year term as editor of JINS. Dr. Dikmen said that Dr. Haaland has done an excellent job with the journal, implementing on-line submissions, and increasing the number of manuscripts received. Despite the increase volume of work, she has maintained exceptionally quick turnaround times from submission to first editorial decision (about 5 weeks) and from publication time (acceptance to print of about 5 months). The impact factor for JINS is comparable to when she took over. The rejection rate is 60% and there have been few complaints to the journal. The Publication Committee recommends the renewal of Dr. Haaland's contract as Editor of JINS for another 5 year term.

Motion: *That Dr. Haaland be appointed to a second 5-year term as JINS Editor (2010-2015). (Butters/Rao)*

Passed unanimously

Dr. Dikmen announced that Jamie Hutchins has replaced Ed Barnes as the new Senior Commissioning Editor of Cambridge and that he has brought a great deal of enthusiasm and new suggestions to improve the journal.

The Committee was sorry to announce that JINS Associate Editor, Dr. Eli Vakil, has resigned. During the last three years, his hard work as an Associate Editor has been invaluable to JINS, and the Committee wished to acknowledge and thank him for his contribution. The Committee was pleased to announce that Dr. Skye McDonald, Professor at the University of South Wales in Australia, has accepted the Associate Editor position. Dr. McDonald's research interests include social cognition, emotion processing, social skills, social behavior, and communication disorders.

As of April 7, 2008, the US National Institutes of Health (NIH) is requiring that the author's final version of any peer-reviewed journal article resulting from NIH-funded activities must be submitted to the PubMed Central repository, where it will be made accessible to the public within 12 months of the article being published. The copyright transfer of Cambridge University Press (CUP) appears to be in compliance with the new requirements. JINS will allow the final version of an accepted article to be posted on PubMed Central, as long as there is proper reference to the Journal and an updated reference upon publication with a link to the online edition. It also allows the definitive published version, whether online or in print, to be posted on PubMed Central, but no sooner than 12 months after publication. CUP would want \$2500 if the authors wanted their article put on PubMed immediately. Some small questions remain about the detailed timelines with respect to compliance with the new regulations. CUP is also negotiating with PubMed regarding submitting the published manuscript on behalf of the author(s).

Dr. Dikmen was thanked by Dr. Fletcher on behalf of the Board for her contributions as Chair of the Publications Committee.

11. Nominations

Dr. Bornstein announced that the election ballot to go out in the fall is nearly complete.

12. Site Selection

The 2009 Annual meeting will be held in Atlanta, Georgia, at the Atlanta Marriott Marquis, on February, 11-14. The Mid-year meeting will be held in Helsinki, Finland, in conjunction with the Nordic Neuropsychological Society, at the Marina Conference Center, July 29-August 1.

The 2010 Annual meeting will be held at the Fairmont Acapulco Princess in Acapulco, Mexico, from February 3-6, in partnership with the Association of Latin American Neuropsychologists. The 2010 Mid-year meeting will be held in Krakow, Poland, at Jagiellonian University June 30-July 3.

In 2011, the winter meeting is scheduled to be held in Boston, Massachusetts at the Marriot Copley Square, February 1-5.

Dr. Bornstein reported that he explored the potential of Beijing, China as a 2011 Mid-year meeting site. Several concerns regarding this option were identified, including a very high level of pollution in Beijing, concern about sufficient local organization to undertake the meeting, participation of local professionals interested in neuropsychology, uncertain costs, and the lack of a suitable venue/infrastructure to mount the meeting. After some debate the members of the Board advised Dr. Bornstein to contact a meeting planning group the society has worked with in the past to identify other options in Asia, including Beijing, Shanghai and Hiroshima, Japan. However, it was decided that the timeframe was too short to plan a meeting in Asia for the summer of 2011. Dr. Bornstein was asked to explore Auckland, New Zealand and Sydney, Australia as potential meeting sites for the 2011 Mid-year meeting.

The Mid-year meeting in 2012 will be held in Oslo, Norway. There was discussion about a variety of potential North American sites, and it was determined that Dr. Bornstein would explore of Montreal, Quebec, and Houston, Texas as possible venues.

In 2013, meetings are scheduled in Waikaloa, Hawaii in February and Thessalonika, Greece in the summer.

13. Old Business

Speaker Reimbursement: At the last meeting of the Board, there was approval to increase the fee paid to speakers who give invited addresses at the meeting to \$1000. The motion did not, however, include the amount paid to workshop presenters. Currently the fee paid for a 1.5 hour workshop is \$500 and for a 3.0 hour workshop \$1000. Airfare and registration at the meeting are also provided. There was some discussion about whether to change the reimbursement rates and whether the purpose of the CE program was designed to break even while providing a service to members or to generate income for the society. It was decided that a more detailed report would be developed and provided at the next meeting with respect to the CE budget, and that a decision regarding workshop presenter reimbursement would be made at that time.

13. Adjournment

Dr. Fletcher thanked the Members of the Board for their contributions and adjourned the meeting at 5:15 pm.

Respectfully submitted
Catherine Mateer, Board Secretary