

INS Business Meeting
July 7, 2017
Cape Town, South Africa

- I. **Opening and Welcome:** Dr. Kopelman opened the meeting and welcomed attendees at 5:47 pm local time. He expressed gratitude to Ann Watts and Annelise Cramer for their leadership in organizing the outstanding program in Cape Town.

- II. **Presidential Update:** Dr. Kopelman provided brief commentary on several topics on today's meeting agenda, as follows:
 - INS is in good standing on all fronts.
 - The recent New Orleans Meeting was highly successful.
 - Several neuropsychological organizations in Europe, Australia, South American and around the world have expressed interest in formalizing relationships with INS. There are discussions about a potential international conference on neuropsychology co-sponsored by a number of these organizations.
 - The International Liaison Committee (ILC) is going strong, with report forthcoming from Jon Evans (see below).
 - Several awards were presented here at the Cape Town meeting, to be summarized by Roy Kessels (see program for awardees).
 - A number of video interviews with distinguished figures in the history of INS and the field of neuropsychology have been recorded and archived for INS members. John DeLuca and Margaret O'Connor have led this effort.
 - Science Committee is exploring establishing Special Interest Groups (see below from Keith Yeates).
 - There is a strong slate of candidates for INS 2018 election.
 - A conflict of interest policy is currently in the works for INS.
 - The INS treasury is strong, to be summarized by Bruce Herman.
 - The next INS meeting will be held in Washington, DC in 2018, with an outstanding program planned.

- III. **2018 INS Midyear Meeting:** Yana Suchy announced that the next Midyear Meeting will be held in Prague, in conjunction with the Czech Neuropsychological Society. The theme will be "Bridging Science and Humanity."

- IV. **INS Awards:** Roy Kessels summarized the awards presented at the Cape Town Meeting. See the meeting program for awardees and their respective biographies. The Awards Committee is seeking nominees for future awards at the INS meetings in Washington, DC and Prague.

- V. **Scientific Committee Update:** Keith Yeates announced that the Science Committee is exploring creation of Special Interest Groups (SIG), based on a survey of INS members that had a strong response. He also indicated that INS is exploring how to most effectively leverage social media to advance strategic priorities of the organization, particularly among our younger membership. Also, INS is in the process of restructuring the function and staffing of the INS office, while also directing a major overhaul of the INS website.

- VI. **International Liaison Committee (ILC) Update:** Jon Evans provided an update on the activities of the ILC, which spearheads a variety of initiatives to foster the education and training of neuropsychologists at all levels of career stage around the world. The Charles Matthews Memorial Fund supports certain activities of the ILC, including educational offerings around the world and supporting the cost of students/trainees attending workshops, etc. Dr. Evans encouraged INS members with ideas about international educational offerings to contact the ILC.
- VII. **Student Liaison Committee (SLC):** Coco Bernard provided an update on the activities of the SLC. There are currently 10 international members of the committee, with the main goal to foster relationship and professional development of students and trainees. There is a call for new members and officers for the SLC. Interested individuals should contact C. Bernard for information. The SLC has a Facebook page, which has helped generate interest and rapid dissemination of SLC information. There is a listserv with about 250 members, moderated by David Loring and supported by Jennifer Manly (Publication and Communication Committee Chair). Efforts are underway to increase student membership in INS, which is overwhelmingly North American, at present.
- VIII. **Executive Director Report:** Gordon Chelune provided the Executive Director's report, with an update on the following:
- The slate of nominations for the 2018 INS election has been approved and is now public. Please see the Cape Town Board of Governor's meeting minutes for details.
 - Future INS meeting sites have been set for the next several years. See the INS website for details.
 - The major overhaul of the INS website is underway and will significantly improve INS function and efficiencies.
 - INS member benefits: INS has made arrangements with other organizations to enable INS member access to publications, resources and discounts.
 - INS video interview series: Work is underway to make the growing number of video interviews and videotaped lectures available to INS members online, without cost to the member.
- IX. **Treasurer Report:** Bruce Hermann provided the INS treasurer's report. INS is in very sound standing financially, with reserves in the range of \$1.2 million. The past year saw a profit overall. Please see the Cape Town Board of Governors' meeting minutes and accompanying Treasurer's report. The organization is also facing the need to increase revenue to support several major strategic initiatives. There is a plan for the first dues increase in 12 years, which will only be applied to members from higher income countries. Members from Middle and Lower Income countries and students will see a dues reduction.
- X. **New Business:** There was no new business.
- XI. **Adjourn:** M. Kopelman adjourned the meeting at 6:27 pm.