

INS Business Meeting

Saturday, February 4th, New Orleans, LA

1. **Open:** K. Haaland opened the meeting at 9:00am CST.

2. **Adoption of agenda:** Agenda was adopted without revision.

3. **US Executive Order on Immigration.**

K. Haaland briefly addressed concerns regarding impact of recent Presidential Executive Order on Immigration on the INS New Orleans meeting. INS is an international organization that values information sharing across all cultures worldwide. The INS Board is considering a formal letter declaring INS interests on this issue. Attendees provided suggestions that, if a letter is prepared, that it be sent to the AG for all 50 states, and that the letter stress that INS promotes the transfer of knowledge, communication, etc. from all countries around the world.

4. Reports

4.1 Strategic Plan Progress (K. Haaland)

K. Haaland provided a brief update on the status and progress of the INS strategic planning process, including the priorities related to membership, education, science and operational effectiveness. Under the leadership of G. Chelune, INS office has done an excellent job in managing all operations and meeting planning. INS BOG approved creation of a new position of Director of Office Operations for the INS office. Office operations have significantly improved membership retention and dues collection from members. Education continues to be a priority, reflected in the recent INS video interview series. We continue to build collaboration with other organizations around the world, including the FENS and neuropsychological organizations in Latin America, Asia and Australia. With respect to the scientific priorities, K. Yeates conducted a survey, with over 700 respondents, about establishing Special Interest Groups relevant to various areas of neuropsychological science. There is great interest and a plan was formed to move forward with SIGS.

4.2 Treasurer: Bruce Hermann (M. McCrea for B. Hermann)

4.2.1—INS enjoyed a positive 2016 fiscal year

- 2016 income exceeded expenses, resulting in positive balance of \$92, 171.
- This is a major improvement over 2015, which resulted in a negative balance (-\$67,390)
- Our total accounts balance at 2016 close is \$1,778,581.
- INS financial status is very sound.

4.2.2—Boston meeting was a scientific and fiscal success

- Boston attendees= 2,019
- Boston profit=\$140,959
- London mid-year meeting -\$32,887, -20K due to unsold hotel room block
- London otherwise comparable to Sydney (-\$11,409) and Jerusalem (-\$12,565)

4.2.3—Transition from CDs as an investment strategy

- Process began in 2014 in Jerusalem

- Culminated in January 2017 where we rolled the last of our maturing CDs to UBS
- New investment plan is moderately conservative (35% equities, 65% fixed income)
- From 12/16/15-1/26/17 we have a return +2.71%
- This is improved from prior CD return of approx. 0.75 on average

4.4.4—INS BOG approved a 2017 annual budget of \$1,079, 993

- All but 2 budget categories were stable from 2016 to 2017. The 2 increases were
 1. Cambridge Univ Press JINS electronic access charges increased substantially
 - We met with Cambridge Friday am to address this issue
 - They are committed to working with INS to improve the bottom line of JINS
 - This will be followed closely
 2. A planned and approved modest increase in INS administrative office staff. This is in response to anticipated significantly increased demands on the INS staff resulting from the successful strategy plan.

Congrats to the INS staff on such a successful year and especially to Chantal Marks.

4.3 Executive Director (G. Chelune)

G. Chelune provided an update on INS operations and future direction. INS has members from 57 countries, including attendees in NOLA from 31 countries around the world. London had 45 countries represented. Election results: New President Elect V. Anderson. Members at large elected: J. Vasterling, R. Morris, E. Hessen. There are efforts to increase international outreach and presence. Increased benefits are coming to INS members, with the new website a major vehicle to do so, hosting resources for members, etc.

4.4 NOLA Meeting / Program (B. Hampstead)

The New Orleans INS Meeting has been huge success, based on high attendance, quality of the scientific forum, and the attendees experience here in NOLA. Attendance is over 2,100, the highest ever for an INS meeting. The number of submitted abstract also approached record highs.

4.5 International Liaison Committee (ILC) (J. Evans)

ILC newsletter has now been incorporated into the main INS Newsletter. Research and education consulting program continues as a valuable service for international members, etc. The Charles Matthews International Neuropsychological Development Fund was established to support students and trainees pursuing training in neuropsychology around the world. INS committed allocating \$7500 per year to support this effort. Information on the fund and application instructions can be found on the INS website. A seven day workshop on the topic of neuropsychological rehabilitation, sponsored by the Charles Matthews Fund, will take place in Kolkata, India on the 19-25th February.

4.6 Publications Committee (J. Manly)

JINS continues to do very well. BOG is having discussions about ways to enhance JINS access for members. The recent INS Newsletter had an “open” rate of 40%, which is outstanding. The goal is to engage more members in accessing the newsletter, while also using it as a vehicle to increase awareness of all that INS has to offer.

4.7 CE Committee – (R. Gonzales)

CE attendance at NOLA has been outstanding, with the highest number of CE registrants for any INS meeting to date. Efforts to reduce costs have been highly effective, while maintaining an extremely high level of program quality. CE offerings through JINS are very popular, with many individuals completing these. R. Gonzales is completing his term as CE director; the search for his replacement is underway.

4.8 Awards Committee (R. Kessel)

R. Kessel assumed role of awards chair, replacing R. Heaton. INS Awards presented in New Orleans: Robert Heaton, Paul Satz—INS Career Mentoring Award; Robert Bornstein, INS Lifetime Achievement Award for Service; Melissa Lamar, Arthur Benton Award for Mid-career Research; and Shayna Rosenbaum, INS Award for Early Career Research. Nominations for award for Cape Town are open; deadline March 1 to make nominations. Also accepting nominations for awards for the INS meeting in Wash DC in 2018. See website for more information on nomination process.

4.9 Meeting Updates

- Cape Town 2017: Ann Watts provided an overview on the July 5-8, 2017 meeting, which will feature a strong scientific program of keynote speakers, invited symposia, etc. Abstracts are due by Feb. 28, 2017. See more info at www.ins2017.com or contact A. Watts. A Neuropsychological Rehabilitation meeting is being held July 10-11, also in Cape Town. Many South African activities and touring opportunities add to the attraction of the Cape Town meeting.
- Wash DC – Program Chair is Shawn McClintock. Planning is progressing and the theme for the meeting will be – ***Connecting the Present to the Future***
- July 2018 site: Prague
- Feb 2019 site: New York
- July 2019 site: Rio de Janeiro

4.10 Student Liaison Committee – M. McCurdy (stand in)

There has been a 17% increase in membership, along with a significant increase in social media activity in the SLC. International training database has been compiled and soon will be available to INS members and students on the INS website. We encourage student participation in SLC and will have new leadership opportunities available soon.

5 Recognition of President Haaland

Keith Yeates thanked and honored K. Haaland for her dedicated leadership of INS during her presidency and over the course of her career, which is certain to have a lasting and positive impact on the future of INS. He presented Dr. Haaland with a gift on behalf of the INS membership. Dr. Haaland thanked the organization for the honor and wished the organization well going forward.

K. Yeates adjourned the meeting at 9:45 am CST.

